



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

LNMU/IQAC/2019-20/01

NOTIFICATION

A meeting of **IQAC** is scheduled on **18.12.2019** at **11:30 a.m.** under the chairmanship of Hon'ble Vice-Chancellor in **IQAC Office**.

The members are requested to be present in the meeting-

| | | | | |
|-----|---|----------------------|-----------------|----------|
| 1. | Prof. S. K Singh | Vice-Chancellor | LNMU, Darbhanga | Chairman |
| 2. | Prof Jai Gopal | Pro Vice-Chancellor | LNMU, Darbhanga | Member |
| 3. | Prof. Ratan Kumar Chaoudhary | DSW | LNMU, Darbhanga | Member |
| 4. | Prof. AjitChaudhary | Proctor | LNMU, Darbhanga | Member |
| 5. | Col. N. K. Rai | Registrar | LNMU, Darbhanga | Member |
| 6. | Prof. MuneshwarYadav | CCDC | LNMU, Darbhanga | Member |
| 7. | Dr. K. K. Sahu | Development Officer | LNMU, Darbhanga | Member |
| 8. | Dr. S. A. Singh | Director, DDE | LNMU, Darbhanga | Member |
| 9. | Dr. Dhrub Kumar | Dept. of Psychology | LNMU, Darbhanga | Member |
| 10. | Dr. B. B. L. Das | Dept. of Commerce | LNMU, Darbhanga | Member |
| 11. | Dr. C. B. P. Singh | Dean, Dept. of Hindi | LNMU, Darbhanga | Member |
| 12. | Dr. S. K. Verma | Co-ordinator, IQAC | LNMU, Darbhanga | Convener |

Co-Ordinator



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Meeting of IQAC, Date- 18.12.2019: Proceedings

Date: 18.12.2019

Place: IQAC Office

With the permission of Hon'ble Vice-Chancellor, the Chairman of the committee, proceedings of the meeting was started.

Agenda: 1 Confirmation of the proposal of the last meeting.

Resolution: Approved the minutes of the last meeting of IQAC.

Agenda: 2 Approval of AQAR for the Academic Year 2018-19.

Resolution: The draft of AQAR 2018-19 was put before the members. It was approved. However, during discussion following points emerged which needed to be taken care of before the submission of SSR.

- a) Resolutions were made to look into the library issues and upgrade the existing system in general with special emphasis to ensure smooth functioning of all the computer systems, establishing cubicles for the convenience of students and adding more e- journals & e-books.
- b) The Fee-structure for Post-graduate students was discussed at length and plannings were made to take necessary steps for separation of funds component-wise especially the miscellaneous heads (point VII) and ensure their utilization for the mentioned purpose.
- c) Development Office was asked to ensure the proper functioning of the smart class rooms in each department with commensurate ICT facilities.
- d) University website maintenance was taken into account, so that it is mediated/linked through IQAC.

The concerned people were asked to take necessary steps for creating new hyperlink/weblink for :

- Online Grievance redressal
- Code of Conduct Handbook for Staff and Students
- Internal Complaint Committee
- Anti-ragging Committee

The two newly constructed washroom/lavatories in the Academic Block were chosen to be specified/modified for the use of Divyangjan and Transgender respectively

Other Resolutions:

- Ensuring easy access to ATM by the Divyangjan inside the campus.
- Ensuring ramp facilities in the Central Library, Nargauna Academic Complex, Administrative buildings, Directorate of Distance Education(DDE).
- Facilitation of waste Disposal (wet/dry) throughout the Campus.
- Ensuring making the campus, 'No Tobacco Zone'.

Agenda: 3 To discuss about the letter from the Governor Secretariat, Bihar for conduct of two day workshop for "NAAC Accreditation and improvement of NAAC grading of Universities and Colleges of Bihar".

Resolution: Hon'ble Vice-Chancellor informed that the D.O. shall look into the matter.

Agenda: 4 To discuss about the scrutiny of the Programme Project Report (PPR) and Self Learning Material (SLM) developed by DDE.

Resolution: The Director, Distance Education was authorized to take necessary steps for evaluation of PPR and SLM of different courses.

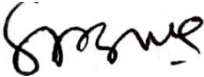
Agenda: 5 To discuss about the preparation of S.S.R. for 3rd Cycle reaccreditation from NAAC.

Resolution: Hon'ble Vice-chancellor suggested that after uploading of AQAR, the SSR work will be taken up.

Agenda: 6 Any other agenda with the permission of the chair.

Resolution: D.O. was asked to supervise the purchase of requisites for University IQAC Office.

Meeting ended with vote of thanks extended by Development Officer.


Co-ordinator



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

LNMU/IQAC/2019-20/02

NOTIFICATION

A meeting of Advisory Council for IQAC is scheduled on **28.01.2020** at **11:00 a.m.** under the chairmanship of Hon'ble Vice-Chancellor in **IQAC Office**.

The members are requested to be present in the meeting-

| | | | |
|-----|------------------------------|--|-----------------|
| 13. | Prof. S. K Singh | Vice-Chancellor LNMU, Darbhanga | Chairman |
| 14. | Prof Jai Gopal | Pro Vice-Chancellor LNMU, Darbhanga | Member |
| 15. | Col. N. K. Rai | Registrar LNMU, Darbhanga | Member |
| 16. | Dr. B. B. L. Das | Dept. of Commerce LNMU, Darbhanga | Member |
| 17. | Prof. Ratan Kumar Chaoudhary | DSW LNMU, Darbhanga | Member |
| 18. | Dr. C. B. P. Singh | Prof. & Head, Dept. of Hindi LNMU, Darbhanga | Member |
| 19. | Dr. K. K. Sahu | Development Officer LNMU, Darbhanga | Member |
| 20. | Dr. S. A. Singh | Director, DDE LNMU, Darbhanga | Member |
| 21. | Prof. HimanshuShekhar | Professor & Head Dept. of Economics LNMU, Darbhanga | Member |
| 22. | Prof. L. K. Singh 'Kavya' | Prof. of Music LNMU, Darbhanga | Member |
| 23. | Dr. Dhruv Kumar | Dept. of Psychology LNMU, Darbhanga | Member |
| 24. | Dr. DivakarJha | Asst. Professor Dept. of Commerce, LNMU, Darbhanga | Member |
| 25. | Principal/Director | DarbhangEngg. College, Darbhanga | Member |
| 26. | Sri PawanSureka | Darbhang Chamber of Commerce | Member |
| 27. | Sri Mukesh Kumar Jha | State Secretary Dr. P. Das Foundation | Member |
| 28. | President | Student Union LNMU, Darbhanga | |
| 29. | Dr. S. K. Verma | Co-ordinator, IQAC LNMU, Darbhanga | Convener |


Co-Ordinator



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Meeting of IQAC: Proceedings

Date: 28.01.2020

Place: IQAC Office

With the permission of Hon'ble Vice-Chancellor, the Chairman of the committee, proceedings of the meeting was started.

Agenda: 1 Confirmation of the proposal of the last meeting.

Resolution: The action taken report of the previous IQAC meeting dated 18.12.2018 was presented before the honorable members which is enclosed as **Annexure- A**. Discussions were held and approved unanimously.

Agenda: 2 Uploading of the AQARs of 2014-15.

Resolution: The members unanimously decided that AQAR of 2014-15 should be uploaded at the earliest and the link should be given on the website.

Agenda: 3 Organizing an internal workshop for preparation of SSR to Sensitize DQAC and officers of the University.

Resolution: i) The committee unanimously approved the proposed date of Feb. 17 & 18, 2020 for organizing an internal workshop 'Training of Trainers' for preparation of SSR to sensitize DQAC and Officers of the University.

ii) It was also decided to concentrate on DQAC on Day 1 and Day 2 for University Officers.

Agenda: 4 Submission of report of NAAC workshop on "Training of Trainers" held on January 10-11, 2020, to Raj Bhavan, Patna.

Resolution: A draft of Report on NAAC workshop on "Training of Trainers" held on Jan 10-11, 2020 was placed before the committee. The members suggested some modifications in the draft. It was suggested that following the desired modifications, the manuscript be again placed for approval of the Vice-Chancellor for approval.

Agenda: 5 Monitoring of Data to be submitted to AISHE.

Resolution: Dr. N. K. Agrawal, PIO, L.N. Mithila University informed that the current data of the L. N. Mithila University is under process of uploading on AISHE portal. As soon as the process is completed, the data will be provided to the IQAC.

Agenda: 6 Review and updation of Quality Parameter Recommendation by IQAC.

Resolution: A report on matter recommended by IQAC in its last meeting was presented by Er. Sohan Choudhary, Executive Engineer, L.N. University. The members appreciated the initiations made by him and suggested to intensify the process related to the needs and facilities concerned with the Students specially disabled ones and making the University Campus Eco-friendly.

Agenda: 7 Establishment and recurring expenses of IQAC office.

Resolution: On the proposal of Co-ordinator, IQAC regarding establishment and recurring expenses of IQAC office, the Hon'ble Vice-Chancellor suggested to move for and imprest amount of Rs. 25000/-. The IQAC coordinator was authorized to take further initiatives in this regards.

Agenda: 8 Website related issue.

Resolution: The committee entrusted the Development Officer, L.N. Mithila University to take necessary steps related to University Website in consultation with the coordinator IQAC to make it more effective and informative.

Agenda: 9 Registration of Alumni Association.

Resolution: i) The matter of registration of Alumni Association of L. N. Mithila University was placed before the cell. Plannings were made to finalize the Bye-laws of the Alumni Association. Dr. Divakar Jha, Associate professor of Commerce, was entrusted with the responsibility to give final shape to the Bye-laws and Dr. N. K. Agrawal, HoD, Mathematics, was entrusted to take initiative for registration of the Alumni Association of LNMU as soon as Bye-laws are finalized.

ii) It was also decided to re-constitute the Alumni Association, following the statute and provisions.

Agenda: 10 Representation of young teachers in IQAC Committee.

Resolution: It was decided that the young teachers newly appointed through BPSC may be invited as an 'invited member' in the meeting of the cell as and when required.

Agenda: 11 Feedback issues related to relevant Stakeholders.

Resolution: The members of the committee resolved that the standard format from the website of NAAC should be taken and be modified as per our suitability to get feedbacks from all the four stakeholders.

Agenda: 12 Any other:

With the permission of the chairman the following issues were also discussed and resolved.

Resolution 1: It was resolved that the renovated conference hall of the P.G. Dept. of Zoology should be furnished appropriately into a conference hall with a holding capacity of 200 people. It was further suggested that the amount required for the

purpose will be taken from the left out amount of RUSA for paneling, entrance, gate, windows and false roofing and fund for furnishing like chairs, dash, audio visual setup, Air conditioning and fans, lights, carpeting and other essentials from the Examination Fund of L. N. Mithila University. The Executive Engineer Er. Sohan Choudhary was entrusted to place the estimate for approval of the Hon'ble Vice-Chancellor at the earliest.

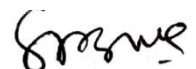
Resolution 2: Regarding upgradation of Central Library of L. N. Mithila University, it was decided to constitute a three members committee comprising of Dr. C. B. P. Singh, Prof. & Head, Dept. of Hindi (as convenor), Dr. Divakar Jha, Dept. of Commerce (Member) and Er. Sohan Choudhary (Member). The Committee will look into the matter and suggest not only proper utilization of the resources available in the Central Library but also recommend the initiative to be taken immediately to make it "Teacher and Student Friendly". The committee will also see possibility of construction of Language Laboratory on the first floor of the Central Library of L. N. Mithila University.

Resolution 3: The Hon'ble Vice-Chancellor informed that the University has been entrusted to create facility for "Student Community Cultural Hobby Centre". IQAC was entrusted to extend a concrete proposal in this regard.

Resolution 4: IQAC recommended that DDE may take the initiatives for development of one smart class each in all the PG Departments and also to provide one Assistant-cum Computer operator with proper IT infrastructural facility in each faculty (Science, Commerce, Humanities, Social Sc. & Education) with their place of working at PG Department of Commerce, Zoology, English, Geography & B.Ed. It was unanimously resolved that the proposal be submitted to DDE for further action.

Resolution 5: In view of implementation of CBCS at UG Level, as per directive of the Raj Bhavan, Patna, the Committee felt the need for the organization of a workshop comprising all Deans, Heads of PG Departments and Principals at the earliest to go through the Draft Ordinance and Regulation of CBCS at UG Level and suggest necessary modification, if any.

Resolution 6: The Co-ordinator, IQAC raised the issue of the requirement of Employer ID of each and every employees of the University. It was unanimously resolved to proceed further through a Committee comprising the Registrar of the University as Convenor. Registrar was accorded with the responsibility to select other members of committee. Members appreciated the proposal and suggested to prepare a proposal in this regards.



Co-ordinator

Meeting of IQAC (18.12.2019 at 11:30 a.m.)

Action Taken Report:

Annexure: A

| Agenda | Resolution | Action Taken |
|--|--|--|
| Agenda- 1 Confirmation of the proposal of the last meeting | The members unanimously approved the resolutions taken in the last meeting. | Complied |
| Agenda- 2 Approval of AQAR for the Academic Year 2018-19 | <p>The draft of AQAR 2018-19 was put before the members. It was approved. However, during discussion following points emerged which needed to be taken care of before the submission of SSR.</p> <p>e) Resolutions were made to look into the library issues and upgrade the existing system in general with special emphasis to ensure smooth functioning of all the computer systems, establishing cubicles for the convenience of students and adding more e- journals & e- books.</p> <p>f) The Fee-structure for Post-graduate students was discussed at length and plannings were made to take necessary steps for separation of funds component-wise especially the miscellaneous heads (point VII) and ensure their utilization for the mentioned purpose.</p> <p>g) Development Office was asked to ensure the proper functioning of the smart class rooms in each department with commensurate ICT facilities.</p> <p>h) University website maintenance was taken into account, so that it is mediated/linked through IQAC.</p> <p>The concerned people were asked to take necessary steps for creating new hyperlink/weblink for :</p> <ul style="list-style-type: none"> • Online Grievance redressal • Code of Conduct Handbook for Staff and Students • Internal Complaint Committee • Anti-ragging Committee <p>The two newly constructed washroom/lavatories in the Academic Block were chosen to be specified/modified for the use of Divyangjan and Transgender respectively</p> <p>Other Resolutions:</p> <ul style="list-style-type: none"> • Ensuring easy access to ATM by the Divyangjan inside the campus. • Ensuring ramp facilities in the Central Library, Nargauna Academic Complex, Administrative buildings, Directorate of Distance Education(DDE). • Facilitation of waste Disposal (wet/dry) throughout the Campus. • Ensuring making the campus, 'No Tobacco Zone'. | Approved with less modification |
| Agenda- 3 To discuss about the letter from the Governor Secretariat, Bihar for conduct of two day workshop for "NAAC Accreditation and improvement of NAAC grading of Universities and Colleges of Bihar" | Hon'ble Vice-Chancellor informed that the D.O. shall look into the matter. | Complied |
| Agenda- 4 | The Director, Distance Education was authorized to take | Complied |

| | | |
|---|---|------------------------|
| <p>To discuss about the scrutiny of the Programme Project Report (PPR) and Self Learning Material (SLM) developed by DDE</p> | <p>necessary steps for evaluation of PPR and SLM of different courses.</p> | |
| <p>Agenda- 5 To discuss about the preparation of S.S.R. for 3rd Cycle reaccreditation from NAAC</p> | <p>Hon'ble Vice-chancellor suggested that after uploading of AQAR, the SSR work will be taken up.</p> | <p>Complied</p> |



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

LNMU/IQAC/2019-20/03

NOTIFICATION

A meeting of IQAC is scheduled on **04.11.2020** at **11:30 a.m.** under the chairmanship of Hon'ble Vice-Chancellor in **IQAC Office**.

The members are requested to be present in the meeting-

| | | | |
|-----|-----------------------|---|----------|
| 1. | Prof. S.P. Singh | Vice Chancellor LNMU, Darbhanga | Chairman |
| 2. | Prof. Dolly Sinha | Pro Vice Chancellor LNMU, Darbhanga | Member |
| 3. | Dr. Mushtaque Ahmad | Registrar LNMU, Darbhanga | Member |
| 4. | Dr. B. B. L. Das | Dept. of Commerce LNMU, Darbhanga | Member |
| 5. | Dr. SurendraP. Suman | DSW LNMU, Darbhanga | Member |
| 6. | Dr. RajendraSah | Prof. & Head, Dept. of Hindi LNMU, Darbhanga | Member |
| 7. | Dr. K. K. Sahu | Development Officer LNMU, Darbhanga | Member |
| 8. | Dr. A. K. Mehta | Director, DDE LNMU, Darbhanga | Member |
| 9. | Prof. HimanshuShekhar | Professor & Head Dept. of Economics LNMU, Darbhanga | Member |
| 10. | Dr.Mamta Rani Thakur | Prof. of Music LNMU, Darbhanga | Member |
| 11. | Dr. Dhruv Kumar | Dept. of Psychology LNMU, Darbhanga | Member |
| 12. | Dr. DivakarJha | Asst. Professor Dept. of Commerce, LNMU, Darbhanga | Member |
| 13. | Principal/Director | DarbhangaEngg. College, Darbhanga | Member |
| 14. | Sri PawanSureka | Darbhanga Chamber of Commerce | Member |
| 15. | Sri Mukesh Kumar Jha | State Secretary Dr. P. Das Foundation | Member |
| 16. | President | Student Union LNMU, Darbhanga | Member |
| 17. | Dr. S. K. Verma | Co-ordinator, IQAC LNMU, Darbhanga | Convener |

Co-Ordinator



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Meeting of IQAC: Proceedings

Date: 04.11.2020

Place: IQAC Office

With the permission of Hon'ble Vice-Chancellor, the Chairman of the committee, proceedings of the meeting was started.

Agenda: 1 Confirmation of the proposal of the last meeting.

Resolution: The action taken report of the previous IQAC meeting dated 28.01.2020 was presented before the honorable members which is enclosed as **Annexure- B**. Discussions were held and approved unanimously.

Agenda: 2 Address by Hon'ble Vice Chancellor.

Resolution: The Hon'ble Vice Chancellor and the Chairman of IQAC addressed the meeting emphasizing the following points:

- a) Establishment of IQAC office and providing necessary facilities adequately. Registrar was directed for compliance at the earliest.
- b) The IQAC was directed to proceed further step-wise and criteria-wise.
- c) Instructing the University departments as well as the University offices to provide data as per the already supplied new SSR format.

Agenda: 3 Reconstitution of IQAC Committee.

Resolution: The Coordinator of IQAC was authorized to extend a proposal in this regard.

Agenda: 4 Discussion on holding a Webinar.

Resolution: The IQAC Coordinator was authorized to take necessary step in the matter.

Agenda: 5 Discussion on submission of SSR for third cycle of accreditation.

Resolution: The Agenda was covered in the address of the Hon'ble Vice Chancellor (Agenda no. 2).

Agenda: 6 Furnishing of allotted room for IQAC office.

Resolution: The Agenda was covered in the address of the Hon'ble Vice Chancellor (Agenda no. 2).

Agenda: 7 Discussion on Core Committee of IQAC.


Resolution: The Coordinator of IQAC was authorized to extend a proposal in this regard.

Agenda: 8 Discussion on Letter from NAAC, dated 05th May, 2020.

Resolution: The matter was shifted for the next meeting of the IQAC.

Agenda: 9 Any other with the permission of the chair.

Resolution: No matter was placed.


Co-ordinator

Meeting of IQAC (28.01.2020 at 11:00 a.m.)

Action Taken Report:

Annexure: B

| Agenda | Resolution | Action Taken |
|--|--|--|
| Agenda- 1 Confirmation of the proposal of the last meeting | The members unanimously approved the resolutions taken in the last meeting. | Complied |
| Agenda- 2 Uploading of the AQARs of 2014-15 | The members unanimously decided that AQAR of 2014-15 should be uploaded at the earliest and the link should be given on the website. | Uploaded on website |
| Agenda- 3 Organizing an internal workshop for preparation of SSR to Sensitize DQAC and officers of the University | <p>i) The committee unanimously approved the proposed date of Feb. 17 & 18, 2020 for organizing an internal workshop 'Training of Trainers' for preparation of SSR to sensitize DQAC and Officers of the University.</p> <p>ii) It was also decided to concentrate on DQAC on Day 1 and Day 2 for University Officers.</p> | Workshop organized by IQAC |
| Agenda- 4 Submission of report of NAAC workshop on "Training of Trainers" held on January 10-11, 2020, to Raj Bhavan, Patna | A draft of Report on NAAC workshop on "Training of Trainers" held on Jan 10-11, 2020 was placed before the committee. The members suggested some modifications in the draft. It was suggested that following the desired modifications, the manuscript be again placed for approval of the Vice-Chancellor for approval. | Placed after modification |
| Agenda- 5 Monitoring of Data to be submitted to AISHE | Dr. N. K. Agrawal, PIO, L.N. Mithila University informed that the current data of the L. N. Mithila University is under process of uploading on AISHE portal. As soon as the process is completed, the data will be provided to the IQAC. | Dr. N. K. Agrawal was authorized |
| Agenda- 6 Review and updation of Quality Parameter Recommendation by IQAC | A report on matter recommended by IQAC in its last meeting was presented by Er. Sohan Choudhary, Executive Engineer, L.N. University. The members appreciated the initiations made by him and suggested to intensify the process related to the needs and facilities concerned with the Students specially disabled ones and making the University Campus Eco-friendly. | COMplied |
| Agenda- 7 Establishment and recurring expenses of IQAC office | On the proposal of Co-ordinator, IQAC regarding establishment and recurring expenses of IQAC office, the Hon'ble Vice-Chancellor suggested to move for and imprest amount of Rs. 25000/-. The IQAC coordinator was authorized to take further initiatives in this regards. | A separate proposal was placed by IQAC for recurring expenses |
| Agenda- 8 Website related issue | The committee entrusted the Development Officer, L.N. Mithila University to take necessary steps related to University Website in consultation with the coordinator IQAC to make it more effective and informative | Complied |
| Agenda- 9 Registration of Alumni Association | <p>i) The matter of registration of Alumni Association of L. N. Mithila University was placed before the cell. Plannings were made to finalize the Bye-laws of the Alumni Association. Dr. Divakar Jha, Associate professor of Commerce, was entrusted with the responsibility to give final shape to the Bye-laws and Dr. N. K. Agrawal, HoD, Mathematics, was entrusted to take initiative for registration of the Alumni Association of LNMU as soon as Bye-laws are finalized.</p> <p>ii) It was also decided to re-constitute the Alumni Association, following the statute and provisions.</p> | Under Process |
| Agenda- 10 Representation of young teachers in IQAC Committee | It was decided that the young teachers newly appointed through BPSC may be invited as an 'invited member' in the meeting of the cell as and when required. | Complied |
| Agenda- 11 Feedback issues related to relevant Stakeholders | The members of the committee resolved that the standard format from the website of NAAC should be taken and be modified as per our suitability to get feed backs from all the four stakeholders. | Feedback was taken from all stakeholders |